



<b>Subject:</b>	Minutes of the Strategic Cemeteries and Crematorium Working Group
<b>Date:</b>	14 <sup>th</sup> January 2020
<b>Reporting Officer:</b>	Nigel Grimshaw, Strategic Director of City and Neighbourhood Services
<b>Contact Officer:</b>	Siobhan Toland, Director of City Services

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
<b>After Committee Decision</b>	<input type="checkbox"/>
<b>After Council Decision</b>	<input type="checkbox"/>
<b>Some time in the future</b>	<input type="checkbox"/>
<b>Never</b>	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	The purpose of this report is update committee on the key issues discussed at the Strategic Cemeteries and Crematorium Development Working Group meetings held on 20 <sup>th</sup> November 2019.
<b>2.0</b>	<b>Recommendations</b>
2.1	The Committee is asked to:- <ul style="list-style-type: none"><li>• Approve the minutes and the recommendations from the Strategic Cemeteries and Crematorium Development Working Group meetings held on 20<sup>th</sup> November 2019.</li></ul>

<b>3.0</b>	<b>Key Issues</b>
3.1	<p><u>Update on New Crematorium Development</u></p> <p>Members were advised that a project management team has been appointed for the new crematorium development. Currently there is an ongoing process to appoint a design team which should be in place by Spring 2020. Officers are currently working on the requirements for a planning application which will be submitted in due course. A final completion date of mid 2023 is envisaged.</p>
3.2	<p><u>Update on Expression of Interest on New Cemetery Land</u></p> <p>Members were advised that there had been 10 applicants to the Council's Expression of Interest for new cemetery land. An initial table-top assessment has eliminated a number of these on the basis of size and general access. Current work is underway to obtain geological and soil depth data for each site. A further report detailing the remaining sites will be brought to Members in early 2020.</p>
3.3	<p><u>Best Practice on Memorials for Cremated Remains</u></p> <p>The Council continues to facilitate the burial of cremated remains in all existing graves and scattering at two cemetery sites. Information was presented to Members on best practice throughout the UK for cremated remains memorials. These include burial in special graves, proprietary niches and columbaria. Members recommended that these provisions be included in the overall design at development stage for the new crematorium and cemetery land. In the short-term it was agreed that a subsequent report is submitted to members on the options and possibilities of introducing these facilities to current cemetery provision.</p>
3.4	<p><b>Financial &amp; Resource Implications</b></p> <p>None</p>
3.5	<p><b>Equality or Good Relations Implications / Rural Needs Assessment</b></p> <p>None</p>
<b>4.0</b>	<b>Appendices – Documents attached</b>
	Appendix 1: Minute of the Working Group on 20 <sup>th</sup> November 2019